

OVERVIEW:

Begun in 1996, Mars Hill Church is now widely regarded as one of the most innovative and fastest growing churches in the world; in large part because of the way we aggressively approach both ministry and support functions. As we reach toward the vision of 100 campuses in the coming years, MHC will face a wide array of legal issues in the areas of business, nonprofit and international law. We expect a lot from candidates: mastery of the law, and an unyielding love for Jesus. If you're interested in bringing glory to God by keeping MHC above reproach—and willing to find legal solutions—we invite you to apply.

ROLE SUMMARY:

The General Counsel will work in the Central Operations Branch, which fulfills the church-wide administrative and logistical functions, such as finance, HR, legal, and technology. The General Counsel will manage all legal issues for Mars Hill Church and will provide senior management with effective advice on organization strategies and their implementation. This person will provide legal, tax and business, operations, and ministry-related advice, representation and oversight to and for Mars Hill Church. The General Counsel will work closely with the Central Operations leadership team and report to the Executive Pastor.

QUALIFICATIONS:

- Fulfill the duties required of Mars Hill Church members as outlined in the membership covenant
- Fulfill the character qualifications of an elder as taught in the Scriptures
- Juris Doctor (JD) Degree
- Admitted to practice law in any state (Washington State highly preferred)
- Minimum of eight years' experience as attorney practicing in relevant legal areas as described below
- Should anticipate and enjoy a rapidly changing environment
- Ability to communicate effectively with a variety of contacts, including outside counsel, MHC Executive Elders, business associates, etc.
- Ability to maintain professionalism attitude and emotional stability when dealing with difficult or stressful situations

SPECIFIC DUTIES & RESPONSIBILITIES:

- Manage and oversee all legal interests and operations
- Develop and manage the legal department
- Coordinate outside legal counsel
- Review, negotiate, draft and approve contracts and business law matters
- Oversee, review and negotiate legal claims, real property acquisitions, real property development and related issues
- Oversee insurance, risk management, corporate law issues and government relations
- Oversee management and business administration issues, as directed by the Executive Pastor or the Lead Pastor
- Serve as recording secretary for the Board of Directors
- Provide legal advice and counsel to the Board of Directors, pastors and staff on matters affecting the organization
- Participate in the definition and development of organization policies, procedures and provide counsel and guidance on legal matters
- Provide advice regarding employment laws, practices and issues, state and federal tax-exemption laws and regulations and other tax laws and regulations
- Provide advice regarding copyright, trademark and other intellectual property issues
- The Executive Pastor may also assign other duties or responsibilities

Schedule: Monday-Friday

Hours: 45-50 hours per week (must be available for misc. special events, church meetings, etc. as needed)

Vacation: Two weeks floating vacation plus one week at Christmas

Benefits: Medical, Dental, Vision, Retirement, and Disability

If you are interested in applying for this position, please send your cover letter and resume to apply@marshillchurch.org including the above TITLE in the subject line.